



SECRETARY OF STATE
STATE OF INDIANA
AUTO DEALER SERVICES
DIVISION

HOLLI SULLIVAN
SECRETARY OF STATE

RACHAEL EHLICH
DIVISION DIRECTOR

ONBOARDING MESSAGE FOR TRANSPORT OPERATORS

You are receiving this notice because you have active transport operator license plates registered with the Indiana Bureau of Motor Vehicles (BMV). **Effective July 1, 2021**, all transport operator license plates will be processed by the Auto Dealer Services Division (ADSD) of the Indiana Secretary of State's Office. This letter is intended to help orient you to ADSD's policies and procedures as well as some of the new features available to you through our office.

1. Online Portal (dealers.sos.in.gov)

Our portal allows you to take care of pretty much everything in one spot. **You will have full access to online functions or after July 1 when we issue your security PIN.** Until then, you can review directions and user roles at <https://www.in.gov/sos/dealer/online-dealer-account/>. You can also set up an Access Indiana account if you do not already have one (<https://www.in.gov/access/>).

2. Renewing your plates

You will continue to renew your plates annually. You can use our online portal to renew. Renewal notices are typically sent about 90 days in advance with additional electronic reminders as the renewal date gets closer.

Your expiration date will shift by at least one day. The renewal schedule our office uses is on the reverse side of this page. Please note that plates will be valid *through* the 1st of the month. So plates will not show as expired until the 2nd day of the month. We will work with you to get new stickers if you would like them.

3. Reporting plates as lost, stolen, or damaged

You will be able to use our online portal to report plates as lost or stolen as soon as you know they are missing. You can request a replacement set using the same portal. We do require that lost or stolen plates be reported to law enforcement before we will issue a replacement.

You can also request replacements of damaged plates. We require that damaged plates be returned to our office before we will issue a replacement.

4. Updating your insurance

The insurance requirements have not changed. We do require that you upload your new/renewed insurance information before your existing policy expires. You cannot wait until your renewal to send us the updated policy. We know this is a change so we will be flexible for the first 12 months of this transition. After July 1, 2022 your plates will be suspended if the insurance policy we have in our files lapses.

We will continue to be in communication as the transition moves forward. We are doing our best to keep things as consistent as possible, but please feel free to contact us with questions or concerns.



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Business Name Begins With	Plate Expiration Date
A-B	February 1st
C	March 1st
D-F	April 1st
G-H	May 1st
I-J	June 1st
K-L	July 1st
M-N	August 1st
O-P	September 1st
Q-R	October 1st
S	November 1st
Non-alpha (number or symbol)	November 1st
T-V	December 1st
W-Z	January 1st